

NORTH HARRISON ELEMENTARY PARENT~STUDENT HANDBOOK 2011-2012

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NORTH HARRISON ELEMENTARY PARENT/STUDENT HANDBOOK

Dear Families:

Welcome to North Harrison Elementary. We are looking forward to working with you and your child. It is our wish that together we can ensure your child has positive, enriching, learning experiences and finds success every day. We recognize the unique qualities each child brings to our school, and we strive to guide each child to work toward being the best he/she can be.

As professionals, we are continually evaluating and changing our programs to meet the needs of our students. This year you will see some new and exciting classroom activities being blended with our already successful programs. We are working hard to build a learning community which impacts each child's academic, social, emotional and physical growth positively.

Families are vital to the success of our learning community. We not only invite you, but encourage you to be a part of your child's education. It takes all of us to raise successful, productive, and happy children. Our doors are always open to you. We welcome your presence in our school and look forward to working with you for the success of your child.

*Sincerely,
The Staff of North Harrison Elementary School*



STATEMENT OF PHILOSOPHY AND OBJECTIVES

North Harrison Elementary supports the North Harrison Community School Corporation's Statement of Philosophy and Objectives. The school exists to serve the educational needs of the students and the school community which it serves. The school seeks to provide the best environment for each student's physical, social, moral, emotional, and intellectual development as the students move toward becoming productive members of not only the school, but also society.

The school recognizes that students develop and achieve at different rates. Therefore, the faculty strives to foster a sense of self-worth and individuality in each child by helping each child feel comfortable with his/her own learning rates and abilities. A child is expected to work to his/her full potential with the expectations and responsibilities clearly defined. The school will function democratically through continued participation and evaluation by faculty, students, and parents.

The school's aim is to provide a favorable learning environment for students and staff. Teachers will eagerly explore new techniques and procedures of education, thus modeling learning as a lifetime process.

Students, parents, administrators, and staff members will work together toward the achievement of these goals. The resources of the community will be considered a valuable asset and will be used to their fullest potential.

The philosophy and objectives will be yearly evaluated, revised, and published. All of these processes will be accomplished through a cooperative effort of the students, school, home, and community.

MISSION STATEMENT

We, the staff of North Harrison Elementary, will create conditions for each child to be a confident, successful learner with the following skills and attributes:

- a desire to succeed
- the ability to solve problems collaboratively
- the ability to resolve conflicts effectively
- the ability to make responsible choices
- the ability to appreciate diversity and individual differences
- the status as a lifelong learner who seeks to learn through creative exploration, research, technology, experience, presentation, and sharing
- the ability to acquire academic skills to his/her full potential

We are committed to providing a positive, safe environment for optimal learning according to varied needs and learning styles.

GENERAL INFORMATION

The following informational items are listed alphabetically for your convenience. Please keep this parent handbook for reference during the coming year.

ATTENDANCE

The school day begins at 8:05 a.m. and ends at 3:05 p.m. No student may enter the building before 7:50 a.m. or remain in the building after 3:15 p.m. due to the lack of available supervision.

Regular school attendance is of the utmost importance in order for students to progress academically and socially to their fullest potential. **Students are expected to be in attendance every day unless they are ill.** While we understand that various circumstances may seem to make it necessary for a student to miss school, it is extremely important that good attendance be a priority. Absence from school not only results in missed learning opportunities, it also begins to set patterns which children carry into adolescence and adulthood. Please help your child make a commitment to regular and prompt school attendance.

The attendance law portion of the Indiana Code states that students are only to miss for personal illness or death in the immediate family. Documentation for each time out of school is required. **If you should find it necessary for your child to miss school, please call or email the school before 9:00 a.m. on the day the absence occurs. A note with a written explanation will be expected from the parent or guardian when the student returns to school, in addition to your phone call.** Students who accumulate absences of more than 10 days may be required by the school attendance officer to provide a doctor's statement for each absence. Anytime an absence includes a trip to your child's doctor it would be helpful for you to obtain a doctor's statement to be sent to school upon your child's return.

If you believe your child may be absent from school for more than two days, please arrange for homework to be picked up. Your child will have the same number of calendar days to complete the work as the number of days missed from school.

***** ALL ABSENCES WITHOUT NOTES WILL BE UNEXCUSED.**

LATE ARRIVALS AND EARLY DEPARTURES

A student is considered tardy after 8:15 a.m. If a student arrives after that time, he/she must report to the office for a pass before going to the classroom.

Children being released during the school day must be released through the school office. **Children will not be released to anyone other than a parent or guardian unless we have a confirmation from the parent or guardian in writing or by phone. All students must be signed out in the school office.**

Attendance Awards

The PTO sponsors perfect attendance awards. Any student having perfect attendance for a six-week grading period will have his/her name placed in a drawing for a grand prize at the end of each semester. **To be eligible for this drawing a student may not miss any part of a day during the grading period.**

ANIMALS AT SCHOOL

Please do not allow your child to bring any animal to school without written permission from his/her teacher and the principal.

BOOK RENTAL AND FEES

Book rental is due within 30 days of enrollment or of the beginning of the school year. A portion of the book rental payment includes fees charged for classroom materials such as math manipulatives, supplemental reading materials, homework books, and so forth. Both book rental charges and fees should be paid promptly. If a financial hardship affects the payment of these charges, a payment plan can be established by contacting the school office.

PLEASE NOTE: NEW CORPORATION POLICY REGARDING RETURNED NON-SUFFICIENT FUNDS CHECKS (NSF) -- Beginning with the 2010-11 school year, there will be a service charge of \$12.00 for checks that are returned to us by the bank. The person(s) writing the check will have ten (10) calendar days from notification to reimburse the superintendent's office with cash for

the amount of the check plus the \$12 service charge. ***FAILURE TO REIMBURSE WITHIN THAT TEN DAY PERIOD WILL RESULT IN THE NSF CHECK BEING FORWARDED TO THE HARRISON COUNTY PROSECUTOR'S OFFICE FOR COLLECTION.***

BUS INFORMATION

The following rules have been established in order to ensure the safety of all students who ride buses:

1. Use only the bus and bus stop assigned.
2. Orderly behavior is required at the bus stop.
3. Remain seated, facing the front, when the bus is in motion.
4. Talk quietly and make no unnecessary noise.
5. Do not talk to the driver unless it is necessary.
6. Keep head and arms inside the bus.
7. Do not litter the inside of the bus or throw anything out the window.
8. Be quiet when the bus is crossing railroad tracks.
9. Be courteous to the bus driver and fellow passengers.
10. Be alert to traffic when leaving the bus.

Bus transportation is a privilege not a right. Infractions of the above rules will be brought to the attention of the parents. The transportation of students by the school corporation is a service which is not mandated by Indiana Statutes; therefore, students may be denied transportation on an individual basis for misconduct on the buses. Students are under the supervision of school personnel from the time they get on a bus in the morning until they disembark in the afternoon. You are reminded that good student behavior on buses is a must for the safety and well being of all students. Please encourage this with your child and inform your bus driver and us of serious problems that are bus related.

PLEASE NOTE: Given the age of the students in our care, bus drivers will not knowingly drop off a NHE student where there is no one home. Some exceptions may be made in special circumstances if the parent or guardian informs the office. Please pay close attention to the school calendar and make a note of early dismissal days.



Elementary students must ride home on their own bus unless they have a signed note from their parent or guardian stating the date(s) and with whom they are to leave school. The principal or her designee in the school office must endorse notes. Students getting off at a stop on their own bus route, but other than their own home must give the bus driver a note which has been endorsed by the school office. When a student plans to visit another student after school and wishes to ride the host student's bus, BOTH the guest student and the host student must have notes from their respective parents requesting the bus passes. Those notes must also be endorsed

in the school office.

If a North Harrison Elementary student is to ride home with a high school student, the elementary student will ride his/her bus after school to the high school where the high school student must call for him/her at the bus. The elementary student must have a note addressed to the bus driver that has been signed by the principal requesting his/her release to the high school student.

CAFETERIA

A nutritious breakfast and lunch are served in the school cafeteria on every full day of school. Breakfast is available for \$1.50 daily; lunch is available for \$2.05 daily. Reduced breakfast and lunch prices are listed on the meal and textbook assistance insert. The menu is sent home monthly. Lunch money will be collected every Monday. Milk may be purchased daily a la carte for \$.55. All checks should be made payable to North Harrison Elementary. Lunch checks must be separate from all other fees. If the student is absent, please send his/her lunch money the first day he/she is back in school. Students may bring a sack lunch from home, in which case milk may be purchased a la carte. Each student is to bring his/her breakfast, lunch money or milk money in a sealed envelope. The envelope is to be clearly marked with his/her name, cafeteria PIN number, teacher's name and amount of money.

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TEN DAY PERIOD WILL RESULT IN THE NSF CHECK BEING FORWARDED TO THE HARRISON COUNTY PROSECUTOR'S OFFICE FOR COLLECTION.

CAFETERIA RULES

- Good table manners are to be practiced at all times.
- Students may NOT trade food items with other students due to public health concerns.
- Students may not bring canned drinks to school. They may bring drinks in a thermos.
- Students may buy one extra carton of milk.
- Students may get water if they do not drink milk. A note is required from the child's doctor regarding this issue.
- A student may purchase extra food a la carte only after he/she has eaten everything on his/her plate.
- Students bringing sack lunches may not buy a la carte food items or trade with another student.
- Students may take books to read when finished eating.
- Quiet talking is permitted unless suspended for a short period of time by a teacher or cafeteria monitor.
- Students are to raise their hands to receive permission to leave their seat.
- When leaving, students are to walk carefully to the dish washing window and wait quietly in line.
- Students breaking rules may be assigned a seat away from others.

CANCELLATION OF SCHOOL

Cancellation of school takes place only during circumstances such as extreme weather, equipment failure, or public crisis. The school board and administrators are aware of the hardship that can be caused by an abrupt cancellation, therefore school will not be cancelled unless a significant safety risk has been created by unusual circumstances. WHAS-TV (Channel 11) and WHAS radio (840AM) will air cancellations.

CAR RIDERS

Children who are regular "car riders" must have a form on file in the office. "Car riders" will be dismissed at 2:50 p.m. Please be prompt in picking up your child. Car riders are released on the west side of the elementary building. Please see the CAR RIDER NOTIFICATION insert for additional information.

CHANGE OF ADDRESS AND/OR CONTACT INFORMATION

It is very important that every student maintain an up-to-date record of address and other contact information in the school office. Please notify the school office immediately if you have a change of address or phone number(s) during the school year. We rely upon the information you provide to contact you in case of an emergency.

CONFERENCES

Parent-teacher conferences are held in the fall of each school year. Conferences are a wonderful opportunity for the parent and teacher to share information and goals for students. We encourage you to attend the regularly scheduled conferences. It is not necessary to wait for a scheduled conference time if you have a special concern. **Parent conferences are encouraged and can be arranged at any time during the school year.**

DISCIPLINE

Teachers have the responsibility and authority to maintain discipline in the classroom. School policies are established and will be consistently enforced. When a student is experiencing difficulty following classroom and school rules, the teacher may conference with the student, conference with the parent, refer the student to the school counselor, or refer the situation directly to the school principal. Please also see the sections entitled, "Dress Code" and "School Rules."

DOCTOR AND DENTIST APPOINTMENTS

Students are expected to make every effort to schedule doctor and dentist appointments **outside of school hours**. However, when this is not possible, students will be excused for special appointments with a note from their doctor or dentist.

DRESS CODE

The principal shall make the determination of what is disruptive, distracting, unsafe, or in poor taste.

- All children are expected to come to school clean and in clean clothing.
- Clothing or jewelry which advertises or portrays items pertaining to alcohol or drugs, displaying obscenities, or including printing which is in questionable taste will not be permitted.
- Students are allowed to wear shorts, but short shorts are not appropriate. Shorts should extend beyond the fingertips of the child when they hold their arms and hands at their sides.
- **Midriffs should be covered at all times. Tops with spaghetti straps should have a shirt over the top.**
- **Students may not wear roller skate shoes or shoes with wheels of any kind.**
- Sunglasses and hats are not permitted to be worn inside the building except by special permission.
- Any type of visible tattoo, whether temporary or permanent, is not allowed at school.
- Our students play outdoors year round. Please dress them accordingly.
- For the safety of all students make sure gym shoes are worn on PE days.
- **Flip flops are NOT ALLOWED to be worn at any time. They create safety issues for our students.**

EMERGENCIES

Each year some students become seriously ill or have accidents while at school. At these times, it is essential that we have accurate and up-to-date information readily available to aid your child. **PLEASE FILL OUT THE "MEDICAL/EMERGENCY INFORMATION" PORTION COMPLETELY** as requested on the "Student Enrollment Information Form," including all names and 911 addresses and telephone numbers, and send the form to school **immediately**. The following information is essential and **REQUIRED** for the safety of your child:

- Parent and/or guardian names
- Complete and up-to-date addresses
- Home and cell phone numbers and work phone numbers
- Emergency phone numbers of THREE friends and/or relatives who may be contacted if the parents/guardians are not reachable
- Physician's name and phone
- Medical alert information

In case of illness or injury students will be cared for temporarily by the school nurse or a member of the school staff. School personnel will render first aid treatment only. If emergency medical treatment is necessary, the students will be transported to the nearest hospital by 911 emergency personnel.

GIFTS AND INVITATIONS

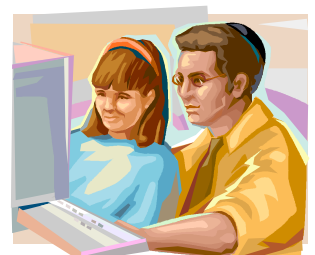
Please do not send gifts or invitations to school. Balloon bouquets and gifts will not be delivered to classrooms or sent home on buses because of the distractions they cause. Food for a child's classmates on special occasions such as birthdays will not be accepted.

HEALTH RECORDS

Parents of school children who enroll for the first time in a school corporation are required to furnish a written statement of the child's immunization. No child shall be permitted to attend school without either (1) A current immunization statement on file with the school, or (2) A written immunization statement provided to the school, or (3) A statement by the local health officer or a physician that the required immunizations have been delayed by extreme circumstances and that a time schedule for immunization has been established, or (4) A statement of objection in accordance with religious reason (I.C. 20-8.1-7-2) or exception for child's health (I.C. 20-8.1-7-2.5). Failure to comply with one of the four alternatives listed above will result in the child being expelled from school attendance.

HOMEWORK

Homework is important to a student's success. It is an extension of the learning that takes place in school. Parents can help their children by providing a quiet, comfortable place for them to work and by seeing that assignments are completed. Students who are absent will be given the same number of days they are absent to make up missed assignments. In the case of extended absence, please make arrangements with your child's teacher to get missed work.



ILLNESS

Students are considered too ill to attend school if they have a fever of 100 degrees or more, are vomiting, or have signs/symptoms of the flu. To avoid the spread of illness, we ask that you keep students home until they are fever free for 24 hours. Students experiencing symptoms of pink eye should be evaluated by an eye doctor and have been under treatment for 24 hours before returning to school.

HEAD LICE -- School corporation policy states that students will not be allowed to attend school with head lice or nits in their hair. Students will be excluded from school until all head lice are eliminated and all nits have been removed. Students who have head lice must be checked by school personnel before they may return to class.

INSURANCE

The North Harrison School Corporation does not have insurance coverage for your child. School insurance will be offered by an outside agency at the beginning of the school year. The cost is small compared to the potential cost of medical care, and parents are encouraged to take advantage of this service. If you are interested, please request an application from the school office.

LIBRARY

Our school library is a source of pride and is a vital part of our instructional program. Through our regularly scheduled class times and open library times, students are encouraged to explore the many books, research materials, and audio-visual materials that our library contains. In order to maintain an adequate collection, pupils, teachers, and parents must cooperate to see that materials are returned in good condition. If materials are not returned, **a charge equal to the current replacement price of library-quality items is expected to be paid.** The average price of a book is ten dollars.

MEDICATIONS

ALL NONPRESCRIPTION AND PRESCRIPTION MEDICATIONS AND TREATMENTS TO BE GIVEN TO STUDENTS MUST BE PRESCRIBED BY A PHYSICIAN.

All nonprescription and prescription medications and treatments to be administered during school hours require a medication or treatment authorization form to be completed by the physician and parent/legal guardian.

(A copy of the form is included with this handbook. Additional copies are available in the school office.)



General guidelines for all prescription and non-prescription medications are as follows:

- Must be clearly identified with the name and type of medication.
- Must be in the original container.
- Must have attached a prescription label which includes the child's name, dosage instructions, doctor's name, and prescription date.
- Prescription must be current.

PARKING

When visiting the school, please park in the inside circle in the back parking lot. In the front parking lot on the Whiskey Run Road side of the building, you may park anywhere EXCEPT in the area with yellow lines beside the sidewalk which is designated as a fire lane.

PROOF OF BIRTHDATE

An official birth certificate or other legal proof of a child's age should be presented at the first time of enrollment. If you do not have a birth certificate and your child was born in Harrison County, you can obtain one from the Department of Public Health located in the Harrison County Hospital in Corydon. If your child was born outside Harrison County, apply to the Bureau of Vital Statistics, State House, in the state in which your child was born.

PARENT-TEACHER ORGANIZATION (PTO)

North Harrison's Parent-Teacher Organization has been instrumental in helping our school improve the educational opportunities we may offer students. Your child directly benefits from their efforts, both financially and through

personal time donated by their members for special activities within our school. You are encouraged not only to join, but to participate in this worthwhile organization.

PICTURES

A professional photographer takes individual school pictures in the fall. The pictures are in color and available in a prepaid packet form. Spring pictures will also be available. Students may purchase yearbooks for a small fee when orders are taken.

PROMOTIONS AND RETENTIONS IN GRADE LEVELS

Our staff considers both a student's individual achievement and his/her daily work. Not only do we consider grades earned for the purpose of the report card, but also at whether a child is mastering grade level academic standards as set forth by the State of Indiana. We also consider chronological age, intellectual and social maturity, physical development, attendance, achievement, and parent input. Final decisions are the responsibility of the school.

SCHOOL HOURS

The school office is open from 7:30 a.m. until 4:30 p.m. The student day begins at 8:05 a.m. and concludes at 3:05 p.m. **Students cannot be permitted in school prior to 7:50 a.m. due to lack of supervision.**

SCHOOL RULES

The following rules do not cover every situation that may arise at school. Parents and teachers know that children can think up situations an adult would never have considered. These rules do, however, lay down a pattern of behavior expected of students.

1. Listen and follow directions.

- Listen to teachers and other adults in charge/responsible for maintaining appropriate student behavior.
- Respond immediately to directions or with no more than one repetition.
- Always ask permission before leaving a classroom or teacher.
- Students on the way to or from buses may not use cafeteria restrooms due to limited supervision.
- Students may bring toys and personal possessions to school at their own risk.
- Radios, remote control toys, electronic toys, pocketknives, toy guns, and knives may not be brought to school.
- Cell phones are NOT permitted during school. Students who carry cell phones must turn them off upon entering the building and may not turn them back on until they have left the building. Cell phones may not be visible at any time during the school day.
- Students may not buy or sell items to each other at school or on the school bus.
- Students may not re-enter the building for forgotten items once they have left the building for the bus after school.
- Students must go directly in the building in the morning and directly to their buses in the afternoon.
- Students may not chew gum.
- Running is permitted only at recess and PE.
- Remain in designated areas at all times.

2. Be respectful to adults, peers, yourself, and school property.

- Treat others with respect at all times.
- Treat school property and the property of others with respect at all times.
- Leaving the restroom in a mess will result in negative consequences.
- Footballs and baseballs are not permitted at school
- Wrestling is not permitted.
- For the safety of all students, make sure only gym shoes or athletic shoes are worn on PE days, or while playing in the gym.
- Students must go down the slides feet first. Only one person is permitted on the slide at a time.

- Students must not touch others while on the monkey bars. Standing or sitting on the top of the monkey bars is not permitted.
 - Only one person may be in a swing at one time. Jumping out of swings is not permitted.
 - Dress appropriately for going outside.
 - Balls may not be kicked in the gym, except when permitted by the teacher.
 - Students are to immediately report injuries.
3. Be courteous to others, using polite words and good manners.
 - Walk quietly and orderly in the hallways.
 - Keep hands, feet, and objects to self.
 - Good table manners are to be practiced at all times in the cafeteria.
 - When leaving the cafeteria, push chairs under the table and walk carefully to the dish window, being conscious of others. Wait quietly in line when finished.
 - Quiet talking is permitted in the cafeteria, unless suspended for a short time by a teacher or supervising adult.
 - Students may NOT trade cafeteria food items due to public health concerns.
 - Students are to raise their hands to receive permission to leave their seat for any reason.
 - Always keep voices at levels appropriate for the setting and situation.
 4. Be prepared for class with materials and assignments.
 - Student desks and work areas are to be kept neat.
 - School supplies will be sold only prior to the first bell, not when snacks are sold, except with teacher permission.
 - All homework is to be completed and returned as designated by the teacher.
 5. Be honest and accept responsibility for your actions and behavior choices.
 - Students are to give parents/guardians notes from school promptly, i.e. the same day as the notes are given to the student. Notes from home are to be given to the teacher promptly, as well.
 - Students may be removed from their peer group for short periods of time for repeated rule-breaking behavior, or repeated failure to follow directions.
 - Removal of privileges, including snack, may be used as consequences for poor behavior choices.
 6. Be positive about yourself and others. Encourage others instead of using put-downs.
 7. Work hard and try to do your personal best at all times.
 8. Be a positive role model for others.

STUDENTS ARE FREQUENTLY GIVEN OPPORTUNITIES BY TEACHERS TO EARN REWARDS. FAILURE TO EARN A SPECIFIC REWARD IS NOT A PUNISHMENT, BUT AN INCENTIVE TO EARN A REWARD NEXT TIME.

THE ABOVE RULES ARE NOT AN EXHAUSTIVE LIST. OTHER RULES MAY BE INSTITUTED AT ANY TIME THERE IS NEED. GOOD JUDGEMENT IS EXPECTED OF STUDENTS AT ALL TIMES. REASONABLE BEHAVIOR UNDER ANY CIRCUMSTANCE IS EXPECTED.

NEGATIVE CHOICES SUCH AS FAILURE TO FOLLOW RULES OR TEACHER/ASSISTANT DIRECTIONS WILL RESULT IN NEGATIVE CONSEQUENCES. CONSEQUENCES FOR BREAKING RULES WILL BE BASED ON SEVERITY AND FREQUENCY OF OCCURRENCES. EXTREME BEHAVIORS SUCH AS STEALING, HURTING ANOTHER PERSON, AND DEFIANCE WILL LIKELY RESULT IN ASSIGNMENT TO THE TIMEOUT ROOM IN THE OFFICE, AS WILL LESS SEVERE BUT REPEATED BEHAVIORS.

SCHOOL STORE AND SNACK ROOM

For your convenience, we will maintain a school store where students may purchase supplies such as paper, pencils, pens, rulers, crayons, glue, etc. Students may also purchase a healthy snack and milk or juice once a day. Snacks are sold for 75 cents; milk/juice can be purchased for 55 cents.

SNACK RULES:

- Students may bring non-messy snacks from home. Healthy snacks are strongly encouraged.
- School supplies will be sold only prior to first bell, not when snacks are sold, except with teacher permission.
- Students may purchase one snack and one drink for themselves only. Healthy snacks will be provided for purchase.
- Students may not loan or borrow money for snacks.
- Students may not return to their room for snack money once they have gone to the snack room.
- Purchasing snacks is a privilege which may be taken away after other forms of discipline have been tried without success.

SCHOOL VISITATION

North Harrison Elementary is open to all parents at all times. Visitors are to sign in at the office before going to a classroom. Parents are welcome to visit the classrooms to observe for a reasonable amount of time. This time should be arranged in advance and should not be a time for discussing concerns. **If you want to join your child for lunch, call the office to make a reservation and to confirm that your limited criminal history background check has been processed. Please allow 2-3 weeks prior to your visit for these checks to be processed.**

STUDENT INCENTIVE PROGRAMS

Rewarding positive behavior and achievement is very important in our school. Throughout the year the individual student will be recognized in many positive ways. Every six weeks awards will be presented for citizenship, most improved student, "Best I Can Be," and perfect attendance. Other awards are given regularly in each classroom based upon various incentive and goal-setting programs. A school honor roll is submitted each nine weeks to our local paper, *The Corydon Democrat*. Students who earn grades in all areas at the B level or above are recognized on the Academic Honor Roll, entitled *Cougar All-Stars*. Academic Honor Roll students must be mastering skills at or above grade level standards to qualify for consideration. Students who have demonstrated extraordinary effort in any academic, social, or personal area are recognized on the Achievement Honor Roll, entitled *Cougar Rising Stars*.

ACCELERATED READER is a reading incentive program in which children read designated books from the library or classroom and take comprehension tests on the books. Each book is assigned a certain number of points. When a child passes a test on a book, he/she receives the number of points for that book. Points are accumulated throughout the year and children receive rewards at designated intervals. The intervals vary by grade level as shown below.



North Harrison Elementary Prize Levels

| AWARD | Grade K Points | Grade 1 Points | Grade 2 Points | Grade 3 Points | Grade 4 Points | Grade 5 Points |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Pencil | 2 | 2 | 2 | 5 | 5 | 5 |
| Bookmark | 5 | 5 | 5 | 10 | 15 | 20 |
| Restaurant Coupons | 7 | 10 | 10 | 15 | 30 | 30 |
| Surprise | 10 | 20 | 20 | 30 | 45 | 50 |
| Super Star Award | 15 | 30 | 30 | 40 | 60 | 70 |
| Ice Cream Party | 20 | 40 | 40 | 60 | 75 | 90 |
| Pizza Party | 25 | 50 | 60 | 80 | 100 | 110 |
| Blank Book | 30 | 60 | 80 | 100 | 125 | 125 |
| Free Book | 35 | 70 | 100 | 120 | 150 | 150 |
| Lunch with Principal | 40 | 10 80 | 120 | 140 | 175 | 200 |

STUDENT SERVICES

Our school offers the services of a school guidance counselor, art teacher, music teacher, physical education teacher, and school librarian to our students. In conjunction with the Harrison County Exceptional Learners Cooperative, we also offer the services of a speech and language therapist, a school psychologist, and teachers specializing in multiple disabilities, learning disabilities, emotional disabilities, autism, and all other special needs areas. We also offer preschool services for special needs students. Evaluations in each of these areas can be obtained by contacting the Harrison County Exceptional Learners Cooperative office at 738-2094.

TIMEOUT

Students having serious behavior problems at school or on the bus may be assigned to the school's timeout room located in the main office. If a student is assigned to timeout, the parent will be notified. The parent is to sign and return the timeout notice to help assure the parent is aware of the problem being exhibited by the student.

VOLUNTEERS

Many of you ask how you can get involved by either spending time in the classroom or from a distance. In the business of educating children we can always use extra hands. We also recognize that parents have many areas of special interest, expertise, and talent. Throughout the year we will have need to call upon you to share some of yourself with our school. Due to a policy designed to protect the welfare of our students, each volunteer must also complete a request for a limited criminal history check which will be processed by our office. We have had the good fortune to have wonderful volunteers in the years past. If you are interested in volunteering on a regular or limited basis, please contact the office. You will need to allow 2-3 weeks for our office to process your limited criminal history check before you can begin any volunteer activity.



WALKING HOME FROM SCHOOL

Elementary students may **not** walk home from school unless they live adjacent to the school grounds and have permission from the principal following a conversation with the parents.

WEBSITE

Logging on to www.nhcs@k12.in.us then clicking on North Harrison Elementary can access our website. We post classroom and whole school events on a regular basis. Log on and see what exciting learning opportunities we have for your children.

WELLNESS POLICY

In accordance with state law, the North Harrison Community School Corporation has adopted a wellness policy and has established goals designed to enhance the health of our students. We will be offering healthy snacks and beverages for purchase in our snack room. In addition, we will make an effort to offer non-food rewards for students in the classroom and will use healthy food choices as rewards when that option is offered. We will be encouraging room parents to offer healthy treats during our three annual holiday classroom celebrations – late October, Christmas, and mid-February.