

North Harrison Community Schools

Request for Quotes Dell New Chromebook 3100 2-in-1 Education

The purpose of this document is to provide the vendor with enough information to quote fixed prices for equipment and delivery.

A total of **625** Chromebooks with management licenses and warranty are requested for North Harrison Community Schools. Shipping address of Chromebooks will be 1070 Highway 64 NW, Ramsey, Indiana 47166

Quotes will be received by the Superintendent at 1260 Highway 64 NW, Ramsey, Indiana 47166 on or before 9:00 a.m. local time on Monday, July 6, 2020. A public bid opening meeting will be held on Monday, July 6, 2020, at 9:00 a.m. local time.

All quotes must be addressed to:
North Harrison Community Schools
1260 Highway 64 NW
Ramsey, IN 47166

All quotes must be submitted in sealed envelopes, which shall clearly be marked "Quotes - Google Chromebooks"

If the quotes are mailed, the carrier the vendor selects becomes the agent of the vendor and not that of the North Harrison Community Schools.

Email quotes **will** be accepted if sent to the email address rfq@nhcs.k12.in.us

Quotes received after this date and time will be returned to the bidder unopened.

Vendor to quote only brand new (not refurbished) Chromebooks.

Be certain to quote on the exact quantity, services, and other items specified. **NO SUBSTITUTIONS WILL BE ACCEPTED.**

The school corporation is tax-exempt and as such will not pay any sales, use or property tax. Tax exemption certificate available upon request.

Delivery charges must be included.

All proposals submitted shall remain firm for a period of ninety (90) days of receiving.

The vendor shall include warranty information for all equipment offered with the proposal. For the purpose of assuring the North Harrison Community Schools of the quality of workmanship, materials, equipment, and service, the school corporation will retain the right to qualify or disqualify vendors on the basis of available information covering their service and the suitability of their quotes for the project.

The following information must be included with each quote:

- description of the company location and the number of years in business.

- description of experience for similar projects.
- a list of not less than three (3) references for similar projects performed.

All equipment and service as specified herein will be made by a reputable experienced company and shall conform to the specifications.

The school corporation reserves the right to accept or reject any quotes, or part thereof, and to award the contract to other than the low quotes.

The quotes will be considered and awarded not solely on price, but also in conjunction with specifications and evaluation of references. All vendors will be advised on the decision as soon as the quotes have been awarded by the school corporation.

Vendors shall furnish the school corporation with brochures, documentation and specification sheets if requested.

Award will be made to one or more vendors whose proposal is determined in writing to be the most advantageous to the school corporation, taking into consideration price and other evaluation factors set forth in the specifications, lowest responsible and responsive vendor.

The school corporation reserves the right to reject any or all quotes and/or at its discretion allow for the correction or withdrawal of inadvertently erroneous quotes before or after a bid award.

The contract shall be deemed to have been awarded when a purchase order for designated services has been issued by the school corporation official who is authorized to issue orders.

Any quote may be rejected if it contains any alterations or erasures without being properly initialed by the person submitting the bid.

The vendor shall invoice upon acceptance of services, payment will be made within forty-five (45) days.

Questions regarding specifications should be directed to rfq@nhcs.k12.in.us with the subject line of Google Chromebook Quote.

Instructions to All Vendors

Read all the general conditions carefully before submitting your quote to be certain that you completely understand all requirements.

Unit cost and extensions should be verified and thoroughly checked before submitting your quote. If an error is made on the unit pricing, the school corporation cannot accept any responsibility. It is assumed that the pricing submitted is the price you will be honored. Therefore you will be legally held to this price.

All packing slips and invoices must reference the purchase order number assigned to any items awarded to your company. Also, any back orders must be noted on invoices

The school corporation will not be responsible for any deliveries that are not signed for by an authorized employee or employee of the school's technology managed services provider

The school corporation reserves the right to reject any or all quotes and to make an award deemed to be in its best interests.

Vendors - the school corporation is requesting quotes for two different devices. One without a world facing camera and one with a world facing camera. The school corporation will decide between one of the two devices.

Quote - Qty 625 without a World Facing Camera

New Chromebook 3100 2-in-1 Education
Intel® Celeron™ N4000 Processor (2 Core, 2.6GHz, 4M cache, 6W)
4GB 2400MHz LPDDR4 Non-ECC
32GB eMMC Hard Drive
11.6" HD 1366 x 768 WVA 16:9 Touch with Corning(R) Gorilla(R) Glass NBT, Camera & Microphone

Link -

<https://www.dell.com/en-us/work/shop/2-in-1-laptops-tablets/chromebook-11-3100-2in1/spd/chromebook-11-3100-2-in-1-laptop/s001c31002n111us>

Quote - Qty 625 with a World Facing Camera

New Chromebook 3100 2-in-1 Education
Intel® Celeron™ N4000 Processor (2 Core, 2.6GHz, 4M cache, 6W)
4GB 2400MHz LPDDR4 Non-ECC
32GB eMMC Hard Drive
11.6" HD 1366 x 768 WVA 16:9 Touch with Corning(R) Gorilla(R) Glass NBT, Camera & Microphone

Link -

<https://www.dell.com/en-us/work/shop/2-in-1-laptops-tablets/chromebook-11-3100-2in1/spd/chromebook-11-3100-2-in-1-laptop/s002c31002n111us>

Quote - Qty 625

Google Management Console Licenses

Quote - Warranty for 625 Chromebooks

Provide both a 3 year and a 4 year warranty along with details of what is covered under the warranty.

- No deductible on any service
- Complete hardware coverage, including battery
- Parts closet provided for on-site repair
- Advance Exchange
- No limit on accidental damage claims
- Shipping included both ways
- 3 year battery coverage (up to 1 replacement per year per device)

All quotes should include detailed line items.